

Important information from the aliens registration office:

Online appointment assignment is no longer possible. You will find the provisions for the individual requests below:

Question:

I have received a new passport and would like to have it transferred in the settlement permit.

Answer:

You will be notified that your passport has expired. Priority will be given to foreigners whose passports have already expired, after which those whose passport expires in the future will be notified. For the transfer itself, please make an appointment with the staff of the aliens registration office or via auslaenderbehoerde@giessen.de

Question:

I have lost my electronic residence permit.

Answer:

Please send an e-mail to auslaenderbehoerde@giessen.de with your full name, date of birth and address in Giessen. Please briefly state the circumstances under which your residence permit was lost. If you already have a new passport, please send a copy of it. You can drop the documents in the mailbox of the city administration, Aliens registration office, Berliner Platz 1 in 35390 Gießen or send them by post to the same address.

If your electronic residence permit has been stolen, you must report it to the police and send a copy of the report to the aliens registration office. After examination, in due time you will receive a certificate of legal residence.

Question:

My tourist visa is about to expire. However, due to the Corona crisis I cannot return to my country of origin. What should I do?

What should I do?

By decree of the Federal Ministry of the Interior your stay is approved until 30.6.2020 if you were in Germany on 17.3.2020 or if you entered Germany after 17.3.2020 but before 10.4.2020 with a Schengen visa and have not been able to leave the country since then.

Question:

My residence permit has expired or will expire in the next few days. What should I do?

Answer:

About two months before your residence permit expires, you will receive a letter from the aliens registration office. This letter contains a list of the documents required for the extension as well as an application form. You can send the documents to the aliens registration office, Berliner Platz 1, 35390 Gießen, Germany, within the required period of

two weeks or drop them in the mailbox at the City Hall. Once a decision has been made, you will be given an appointment, where you can hand in your biometric data and pay the fees.

Question:

Can I enter and leave Germany with a certificate of fiction?

Answer:

Leaving and re-entering Germany is unproblematic. The same applies to travel within the EU, of course currently subject to travel restrictions due to the Corona crisis. If you want to travel to another country, please enquire with the authorities in the destination country beforehand.

Question:

I intend to change to another employer.

Answer:

You will need the job description of the new employer. We will send you the form upon your request by phone (0641 306 2280) or by e-mail (auslaenderbehoerde@giessen.de). You or your employer can download the form at https://www.arbeitsagentur.de/datei/dok_ba015716.pdf. You or your employer then return the completed form by e-mail. Alternatively, it can also be dropped into the mailbox at the town hall, Berliner Platz 1, 35390 Gießen.

Question:

What can I do to obtain my electronic residence permit that has already been issued?

Answer:

Please make an appointment to pick it up by phone at 0641 3062280 or by mail auslaenderbehoerde@giessen.de.

Question:

My suspension of deportation (Duldung) expires in these days or has already expired. What can I do?

Answer:

You will automatically receive a new one by mail. Please check your mailbox for sufficient legible labelling (name and surname).

Question:

My temporary residence permit (Aufenthaltsgestattung) is expiring or has expired in these days. What can I do?

Answer:

You will automatically receive a new one by mail. Please check your mailbox for sufficient legible labelling (name and surname).

Question:

I would like to apply for citizenship.

Answer:

You can apply for citizenship online by sending an e-mail to auslaenderbehoerde@giessen.de and stating your personal details and address, indicating that you wish to apply for naturalisation.

Question:

I would like to make a commitment declaration.

Answer:

Due to the very limited travel traffic, at present only declarations of commitment are accepted for persons who are already in Germany or who have an appointment with the foreign mission responsible for them. Please contact the aliens registration office.

Question:

The aliens registration office is closed to the general public. How can I still contact them?

Answer:

By mail: auslaenderbehoerde@giessen.de

By telephone : 0641 306 2280

Monday to Thursday from 7.30 to 12.00 and from 14.00 to 15.00, Friday from 7.30 to 12.00.